How to create automated reports

This documentation, including images, videos and text, is accurate as of Version 5.12 of Pascal.

We strive to keep our documentation up to date with each release to ensure it remains a reliable resource for our users. However, given the dynamic nature of our software development, there might be instances where changes introduced in subsequent versions are not immediately reflected in this documentation. We encourage users to refer to [the latest release notes](#) and to use the feedback mechanism for any discrepancies or requests for clarification.

Case reports can now be automatically generated each month. This will be generated on the first day of each month in cases where the green Automated tag is present. You can turn this feature on for every case that requires an automatic monthly report.

1 **Go to the Cases tab and select the case for which you would like to have an automated report.**

2 **Select the Download case report button in the right top corner and turn on Automatically generate monthly reports. You do not have to select Download or Email to save this setting. This option is available for all viewable cases.**

Revision #2
Created 29 January 2024 15:11:58 by Sanne Janssen
Updated 26 February 2024 10:25:13 by Sanne Janssen