How to set up your Pascal account

This documentation, including images, videos and text, is accurate as of Version 6.0 of Pascal.

We strive to keep our documentation up to date with each release to ensure it remains a reliable resource for our users. However, given the dynamic nature of our software development, there might be instances where changes introduced in subsequent versions are not immediately reflected in this documentation. We

encourage users to refer to **the latest release notes** and to use the feedback mechanism for any discrepancies or requests for clarification.

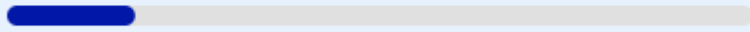After your account is created and you log in for the first time. Some additional settings will be presented to you, to align Pascal with your preferred configuration.

This configuration can at any time be closed, by using the cross in the top right corner. Where after it can be picked up where you left off, by clicking on your organisation name in the top right corner, and pressing Finish your configuration. Settings already configured during a previous visit, have immediately been applied to your account.

Firstly Pascal will present you with three options for monitoring screenings. By default, the option Balanced is set. Choosing the option Frequent will, compared to Balanced, search the sources Media and Other more frequently. Choosing Occasional will, compared to Balanced, search PEPs less frequent.

The frequency chosen, impacts the time in which sources of cases are searched again. Using a less frequent interval, will result in potentially finding results less prompt then a more frequent interval. However, a more frequent interval will result in potentially more results more frequent, which of course take time to evaluate.

Monitoring frequency

Monitoring frequency determines how often a source is re-searched to find new hits. The choice is yours!
Select Frequent to check all sources more often. If you prefer to check some sources less often, select
Balanced or Occasional.

Adjust frequency per source

Frequent

Daily
Sanctions, Enforcements

Weekly
PEPs, Media, Other

Often used by financial
institutions.

Select frequent

Balanced

Daily
Sanctions, Enforcements

Weekly
PEPs

Monthly
Media, Other

Select balanced

Occasional

Daily
Sanctions, Enforcements

Monthly
PEPs, Media, Other

Often used by corporates.

Select occasional

Continue

Secondly Pascal will ask which confidence thresholds you want to maintain. By default, the option Balanced is set.

- **Choosing the Permissive option allows for greater flexibility in matching the screened entity with the results. This option prioritises broader matching over precision, allowing significant spelling differences in names and aliases. As a result, it may identify partial matches even when notable discrepancies exist. Additionally, this option permits the presence of extra or missing words in the input, including unique or larger words. Additional fields have a minimal impact on confidence if they mismatch or are missing in the result.**

- **Selecting the Restrictive option makes Pascal quite strict, allowing fewer discrepancies and displaying only results that closely match the screened entity's information. This option has a low tolerance for spelling mistakes in names and aliases, leading to partial matches with high similarity. It permits very limited or no extra or missing unique or larger words, though some common words may be allowed. Additional fields have a significant impact if they mismatch or are missing compared to the screened information.**

- **The Balanced option offers a middle ground between flexibility and precision. It allows for some differences between the screened entity and the results while still maintaining a high level of precision. Minor spelling variations in names and aliases are accepted, leading to partial matches where slight differences are present. This option allows for the inclusion or omission of non-unique words, but not unique or larger ones. Additional fields have a moderate impact if they mismatch or are missing compared to the screened entity's information.**

Confidence levels

Confidence thresholds determine how strict your search is. Higher thresholds yield fewer hits, but these hits do more closely meet your search criteria, easing the burden on your team. Lower thresholds reduce the risk of missing true matches, but they also produce more hits that your team needs to resolve. In Pascal, you can adjust the confidence level to either Permissive, Balanced or Restrictive. Not sure? Choose Balanced. After you've been using Pascal for a while, you can always go back and tweak these settings so they're right for your organisation.

Adjust underlying settings

Permissive
Pascal finds a wider range of potential matches, because it permits fuzzier (less exact) matches.

Recommended for financial institutions with a screening obligation.

Select permissive

Balanced
Provides a good balance between accuracy and flexibility.

Select balanced

Restrictive
Pascal prioritises precision over inclusiveness, allowing fewer inaccuracies.

Recommended for organisations that screen but are not obliged to do so.

Select restrictive

Depending on the configured confidence level, Pascal may occasionally provide incorrect or contradicting information. This is due to the inherent variability in data and the nature of the matching process.

Continue

These confidence levels are not in comparison between sources, but rather composed by comparing confidence levels and results within a source.

Next, the Media preferences are covered. On this page, you can specify if you would like Pascal to consider all media in the database regardless of the publication date. Or to specify until how many years in the past published articles will be taken into account.

The Adverse and negative media option, refers to the type of bad press you want Pascal to focus on. Here, you can choose for Show adverse & negative events, Show only adverse or Show only negative events.

Media preferences

Pascal can scan and find matches in vast volumes of media. By fine-tuning your settings, you can ensure you only see what's most relevant to you.

Publication date filter

The publication date filter allows you to specify how many years into the past you want to search.

| No age filtering | ⌄ |

Adverse and negative media

You can choose to view adverse media (signalling serious risks and allegations), negative media (general unfavourable coverage), or both.

| Show adverse & negative events | ⌄ |

Continue

After the Media preferences, Pascal provides the option to directly add additional users to the system on the Invite colleagues page. As this is optional, this step can be skipped with the Add later button. Inviting users can later be done in the Organisation Settings in the tab Users.

Invite colleagues Optional

Pascal allows you to leverage the expertise in your team. Invite colleagues to collaborate on cases, assign tasks and resolve issues more efficiently.

| First name | Last name |
| Email | Roles ⌄ |

Invite colleague

No colleagues invited yet

Add later   Continue

Lastly, the option to add an integration is presented. Here, the option to integrate HubSpot with Pascal is available. Other integrations are being added at a later stage. Optionally, you can request a specific integration. Which will inform us of your interest and allows us to focus on integrations most important to our users.

If at any time you want to revisit Pascal's configuration, all settings can be found in the Screening Settings section of Pascal:

- **Monitoring frequency: can be found in the Screening Settings in the tab Policies. Here, for each source the monitoring frequency can be updated.**
- **Confidence levels: can be found in the Screening Settings in the tab Policies. Here, for each source the confidence threshold can be updated.**
- **Media preferences: can be found in the Screening Settings in the tab Policies. Here, within the Media filters section, the publication date filter and negative & adverse media preferences can be changed.**
- **Invite colleagues: can be found in the Organisation Settings in the Users tab. Here, new users can be invited by clicking Invite users.**
- **Integrations: can be found in the Organisation Settings in the Integrations tab. Here, among others integrations for HubSpot and Microsoft single sign in are possible.**

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